



Member

Assistance

Fund

INDIANA SCHOOL BOARDS
ASSOCIATION



ISBA Member Assistance Fund (MAF)

Overview

The Member Assistance Fund (MAF) aims to support districts and individual board members in participating in ISBA's Seminars and Fall Conference, particularly those with limited financial resources or low engagement.

This program is designed to ensure access to professional development opportunities and enhance Board leadership capabilities.

Annual Budget and Limits

Seminars

- Total Annual Budget: \$10,000
- Individual Limit: Up to \$250 per year
- District Limit: Up to \$1,500 per year
- Funds are distributed on a first-come, first-served basis, and allocations cease once the annual budget is depleted.

Fall Conference

- Total Annual Budget: \$3,500
- Number Available: 10
- Amount per person: \$350

Funding Categories and Benefits

Seminars

- **District Applications:**
 - Supports seminars benefiting two or more board members. (Does not apply to Fall Conference).
 - Covers **50% of registration fees, up to \$1,500**. For instance:
 - If total registration fees are \$1,250, MAF provides \$625, and the district pays \$625.
 - Travel fees are not eligible.
- **Individual Board Member Applications:**
 - Provides assistance for event registrations listed on ISBA's calendar (e.g., Seminars, Webinars, EGA courses, with the exception of Fall Conference).
 - Covers **50% of registration fees, up to \$250**. For instance:
 - If total registration fees are \$250, MAF covers \$125, and the board member or school district pays \$125.
 - Travel fees are not eligible.

Fall Conference

- **Individual Board Member Applications:**
 - \$325 covers Fall Conference registration.
 - Remaining \$25 can be used for parking.
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Eligibility Requirements

Seminars

- Must be an active board member.
- Does not apply to Regional Meetings.
- Limited to two events per individual.

Fall Conference

- Must be an active board member.
 - First-time Fall Conference attendee.
 - Limited to one applicant per school corporation.
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Application Process

Seminars

- **Submission**
 - Submit your application at least **30 days prior** to the seminar.
- **Initial Review**
 - ISBA staff member conducts the initial evaluation and provides eligible applications to the MAF Committee.
- **Final Determination**
 - The MAF Committee (comprised of 2 ISBA staff, 1 ISBA Board of Director Executive Committee, 1 ISBA Board of Directors Region Director) makes the final funding determination.
- **Deadline**
 - 30 days prior to requested seminar

Fall Conference

- **Submission**
 - Submit your application no later than July 1st.
- **Selection**
 - If applications exceed 10, the MAF committee evaluates and selects recipients.
 - ISBA staff member conducts the initial evaluation and provides eligible applications to the MAF Committee.
 - The MAF Committee makes the final funding determination.
 - Selections will be made and recipients will be notified no later than August 1st.
- **Deadline**

- July 1st before Fall Conference.
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Registration Process for Seminars and Fall Conference

- Register for Seminars or Fall Conference as usual.
 - Select the Bill Me option on the registration form.
 - Paid invoices will not qualify for the Member Assistance Fund.
 - Ensure the MAF application is submitted alongside or by the deadline.
 - Upon approval, you will receive guidance on next steps.
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Key Benefits

- **Financial Relief:**
 - Alleviates cost barriers, allowing districts and board members to participate in essential professional development opportunities.
- **Enhanced Engagement:**
 - Encourages participation from members and districts with historically lower involvement.
- **Customizable Support:**
 - Flexibility in funding for various seminars and Fall Conference.