

ANNOUNCEMENT OF VACANCY

SUPERINTENDENT

Lewis Cass Schools

100 S Main Street – Box 104

Walton, IN 46994

The Board of School Trustees of Lewis Cass Schools invites applications for the position of Superintendent of Schools. Please find on our corporation website - <http://www.lewiscass.net> an application for the Superintendent position. These documents may be downloaded, and the application form describes what must be done to complete the application process.

A cover letter explaining why the candidate believes he/she would be a successful leader of the Lewis Cass Schools. A list of (3) references with letters of recommendations and their contact information should also be submitted.

The Lewis Cass Schools is committed to the district's vision of being a place where students are prepared for living today and life tomorrow. The Board and community seek candidates with strong leadership skills in instructional practice, assessment and curriculum; knowledge and experience in school finance, collective bargaining, legislative and regulatory matters; possess the ability to develop and maintain positive working relationships with staff; displays ethical behavior and integrity; and understands the important role technology plays in the instructional process.

The search will remain open until the position is filled. For optimal consideration, materials should be submitted no later than June 17, 2026. The Board would like the successful candidate to begin employment as soon as possible

The completed application and any attachments should be sent electronically to: super@lewiscass.net. Any questions about the search may be directed to that email also.

Lewis Cass Schools
Application for Superintendent

APPLICANT INFORMATION

Full Name: _____ Date: _____

Address: _____

Phone: _____ Email: _____

Present Position/School Corporation _____

Pupils Enrolled		Elementary Schools	
Total Certified Staff		Intermediate Schools	
Total Classified Staff		Middle/Jr. High Schools	
Annual District Budget		Senior High Schools	

Do you hold a valid Indiana Superintendent's license?	YES	NO
May we contact your employer?	YES	NO

PRESENT CONTRACTUAL RELATIONSHIP

Length of Present Contract: _____ Expiration Date: _____ Date Available: _____

Buy-out Clause: _____ Current Salary:- _____ Board Paid Annuities: _____

Life Insurance Face Value: _____ Travel Allowance: _____ Other: _____

Long Term Disability	YES	NO	Dental Insurance	YES	NO
Vision Insurance	YES	NO	Health Insurance	YES	NO

Other Insurance or benefits:

PROFESSIONAL EXPERIENCE AND/OR EMPLOYMENT RECORD

(please list most recent first)

Position	Organization	Dates of Employment

UNDERGRADUATE AND GRADUATE EDUCATIONAL EXPERIENCE

(please list most recent first)

Institution	Dates Attended	Major/Minor	Degree/Date

PROFESSIONAL LEADERSHIP

Professional Organization	Offices Held	Responsibilities

As part of the application process, please answer the following questions.

1. What interests you about the Lewis Cass School Corporation Superintendent position?
2. Explain your philosophy of leadership.
3. What are your areas of strength and/or what areas do you see as further development for you as a school district leader?
4. How do you build strong professional relationships?
5. How do you motivate people?
6. What is your background in school finance?
7. What experiences or skills do you possess in marketing a school district?
8. What is your philosophy on education?

Completed application materials should be electronically submitted to:

Super@lewiscass.net

For an application to be considered complete the application materials must include the application form, cover letter, resume and contact information for references. Applicants will be notified when application materials have been received and when the application materials are considered to be complete.