

<b><u>Position</u></b> Superintendent of Schools	<b><u>School Corporation</u></b> Smith-Green Community Schools
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**Job Description**  
The Board of School Trustees is seeking to employ an educational leader that is willing to work with our staff and administration to continue improving educational services to our community.  
Please see Announcement of Vacancy flyer.

**Experience Required**  
Qualifications:

- Successful building or central office administrative experience—building principal, central office administrator, assistant superintendent, or superintendent
- High ethical and moral values, dedication to the welfare and growth of all students, and active in school and community affairs
- An extensive working knowledge in the areas of curriculum, budget and finance, staff development, employee evaluation, and collective bargaining
- The ability to define, develop, implement and evaluate short and long term educational goals
- Effective skills in public relations and communications
- Technology communication skills
- Knowledge of Indiana school law
- Demonstrated leadership as a strong manager of people
- Strong understanding of the relationship of curriculum development, professional development, and student assessment

**How to apply**  
The following items are to be provided by each candidate:

- Personal letter of intent
- Completed application
- Current resume
- Copy of valid Indiana Superintendent’s license or letter of eligibility
- College or University placement credentials
- Three (3) current letters of reference (Two years or less)

**Completed application and supporting materials to be emailed to:**  
Dr. Terry McDaniel  
Terry.McDaniel@indstate.edu

**Position Start Date**  
Tentative Timeline:  
Anticipated start date: January 1, 2023 or no later than July 1, 2023.

**Application Deadline**  
September 2, 2022

**Contact Information**  
Dr. Terry McDaniel; [terry.mcdaniel@indstate.edu](mailto:terry.mcdaniel@indstate.edu) OR 812-821-7252