



# Business Manager

## Twin Lakes School Corporation

The Board of Education invites qualified candidates to apply for the position of : Business Manager

### District Information

- 2021 Advertised Budget: \$27,108,098
- Certified Staff: 166
- Support Staff: 155
- Administrators: 15
- Enrollment (K-12): 2,290

### Application Guidelines

- Only electronic applications will be accepted
- A complete application must include the following:
  - Completed Application Form
  - Letter of Interest
  - Resume
  - Three current, relevant reference letters
  - Licenses and/or certifications (if applicable)

### Position Information

- Salary: Commensurate to position and experience
- See Job Description for preferred requirements

### **For Questions, Contact:**

Indiana School Boards Association  
Michael T. Adamson, Ed.D., Director of Board Services  
Phone: 317-229-3270  
E-mail — [madamson@isba-ind.org](mailto:madamson@isba-ind.org)

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### **KEY DATES:**

#### **Application Deadline:**

**October 23, 2020 — 4:30 PM**

#### **Starting Date:**

**On or Before**

**January 1, 2021**

### **COMPLETED APPLICATIONS:**

**Attach all document and email completed application packet to: [madamson@isba-ind.org](mailto:madamson@isba-ind.org)**