

CERTIFICATION AWARDS PROGRAM **CAP**

The CAP program began on July 1, 1992 to recognize officially seated board members for their dedication to continuous improvement, especially through attendance at ISBA-sponsored conferences, seminars, and retreats. Other selective activities have also been recognized as valuable experiences for board members and participation in these activities also contributes to individual point totals.

HOW THE PROGRAM WORKS

Individual board members can earn four different level distinctions, Level 1, 2, 3 and Master board member, by accumulating points for various ISBA or ISBA recognized activities.

As each individual level is attained, the board member is awarded a lapel pin to proudly wear at ISBA and other educational functions. In addition, they are recognized in the ISBA quarterly publication.

If a majority of a board attains a minimum of Level 1 recognition, the board is considered an Outstanding Board. Once all board members have attained a minimum of Level 1 and completed a board self-assessment with the ISBA Director of Board Services, the board will be recognized as a Master Board.

The highest level of board recognition is an Exemplary Board. Exemplary board status is conferred upon second-year master boards that complete the designated criteria including annual self-evaluations with the Director of Board Services.

The point level requirements and meeting point awards appears in the next column.

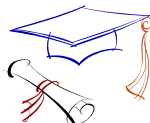
<u>INDIVIDUAL BOARD MEMBER RECOGNITION</u>		<u>CORE MEETINGS</u>	
Level 1*	75 Points	Fall Conference	20 points
Level 2*	125 Points	Summer Academy	20 points
Level 3*	175 Points	Winter Academy	10 points
Master*	225 Points	Leadership Seminar	10 points
<u>ISBA ELECTIVES</u>			
Subject Seminars	10 points – full day	Retreat with ISBA Staff	1 pt. per hour, 10 pts. maximum
	5 points – half day		
	Regional Meetings	5 points	
<u>OTHER ELECTIVES</u>			
Write an article that is published in an education journal, e.g., <i>ISBA Journal</i> , <i>Phi Delta Kappan</i>	5 Points**	Retreats/Workshops/Seminars with facilitators other than ISBA Subject area(s) must contain elements of one or more of the following: <ul style="list-style-type: none"> • Strategic planning • Board member's roles and responsibilities • Teambuilding • Conflict resolution • Board/Superintendent Relations • Contract negotiations 	1 Point per hour up to 5 points**
ISBA committee/presenter/presider	5 Points		
Regional director or state officer	20 Points		
Outside boards where members are <u>appointed</u> to officially represent their board, e.g. library board, vocational board, etc.	5 Points**		
Attendance at NSBA or AASA Conferences	5 Points		

*It is mandatory to attend a minimum of one core meeting to advance to the next level.

** Maximum point award in a 12 month period

If you have any questions, Please contact:

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Indiana School Boards Association Certification Awards Program (CAP)

List only those non-ISBA meetings/activities that you have participated in this CAP year [from June 1 of the previous year – May 31 of the current year]. You do not need to request points for attending ISBA sponsored meetings/seminars/conferences. Points for ISBA sponsored activities are added automatically, including up to 10 points, (1 point per hour), for ISBA-led workshops/retreats. Elective CAP points outside of ISBA sponsored meetings/conferences/seminars are possible through individual activities, or attendance at events listed below:

ELECTIVES			
Write an article that is published in an education journal, e.g., <i>ISBA Journal</i> , <i>Phi Delta Kappan</i>	5 Points**	Retreats/Workshops/Seminars attended with facilitators <u>other than ISBA</u> . Subject area(s) must contain elements of one or more of the following: Strategic planning Board member's roles and responsibilities Teambuilding Conflict resolution Board/Superintendent Relations Contract negotiations A copy of the meeting agenda must be included with this form.	1 Point per hour up to 5 points**
ISBA committee/presenter/presider	5 Points		
Regional director or state officer	20 Points		
Outside boards where members are <u>appointed</u> to officially represent their board, e.g. library board, vocational board, etc.	5 Points**		
Attendance at NSBA or AASA Conferences	5 Points		

** Maximum point award in a 12 month period

PLEASE PRINT OR TYPE

OFFICE USE ONLY

LIST OF THE ACTIVITY / EVENT	DATE(S)	POINTS	ACTION

Name _____

Address _____ City, State, Zip _____

Corporation _____ Date _____

Date first elected to school board (month/year) _____

click to complete on line