

ANNOUNCING

ISBA STUDENT DISCIPLINE WORKSHOPS

ISBA is hosting nine, half-day workshops across the state to train new administrators and expulsion examiners in student discipline and due process issues. Veteran administrators wanting to hear the latest information should also attend.

DATES & LOCATIONS

Registration: 12:30 p.m.

Program: 1:00 p.m. – 4:00 p.m. (*local time*)

October 26	Plymouth High School, Small Theater 1 Big Red Drive, Plymouth, IN 46563 David Emmert
October 27	Princeton Community High School, Auditorium 1108 N. Embree Street, Princeton, IN 47670 Lisa Tanselle
November 1	Connersville High School, Auditorium 1100 Spartan Drive, Connersville, IN 47331 Julie Slavens
November 3	Rensselaer Central H.S., Small Lecture Hall 1106 E. Grace Street, Rensselaer, IN 47978 Lisa Tanselle
November 4	Madison Consolidated Junior-Senior High School, Auditorium 743 Clifty Drive, Madison, IN 47250 Julie Slavens
November 8	Carroll High School, Auditorium 3701 Carroll Road, Fort Wayne, IN 46818 Julie Slavens
November 9	Paoli High School, Auditorium 501 Elm Street, Paoli, IN 47454 David Emmert
November 10	Rockville Junior-Senior, All Purpose Room 506 Beadle Street, Rockville, IN 47872 Lisa Tanselle
November 16	Beech Grove High School, Auditorium 5330 Hornet Avenue, Beech Grove, IN 46107 David Emmert



REGISTRATION

Registration fee is \$90 per person and includes the manual. Persons interested in attending the workshops may register by mail, by fax, or online at www.isba-ind.org under Meetings and Conferences.

WORKSHOP MATERIALS

Persons attending the workshop will receive the 2010 edition of the ISBA's Student Discipline Manual. Additional manuals may be ordered at a cost of \$50.

APPLICABLE CREDIT

School board members will receive 5 CAP points for attendance. Administrators will receive 3 professional growth plan points. Attorneys will receive 3 continuing legal education credits.

STUDENT DISCIPLINE WORKSHOPS

AGENDA

12:30 – 1:00 p.m. Registration

1:00 – 2:15 p.m. Issues Related to Student Discipline and Due Process

- **Drafting/Publishing Discipline Rules:** Avoiding Vagueness; Giving Notice of Rules
- **Suspension/Expulsion Definitions and Procedures:** Overview of Discipline Options
- **Investigating the Misconduct:** Gathering the Evidence; Determining the Appropriate Discipline
- **Preparing the Suspension/Expulsion Paperwork:** Identifying Applicable Rules; Providing Sufficient Information
- **Utilizing the Probationary Agreement (Form 16):** How & When to Use the Agreement
- **Other Discipline Actions:** Alternative Placements; Denial of Credit

2:15 – 3:30 p.m. Issues Related to an Expulsion Meeting and Appeal

- **Conducting the Expulsion Meeting:** Introducing Evidence; Ensuring Due Process
- **Preparing the Written Decision:** Consideration of Evidence; Content of Decision
- **Understanding Appeal Issues:** Board Policy; Conducting the Review
- **Understanding Judicial Review:** A Court's Standard for Review
- **Releasing Student Discipline Information:** Sharing Information with Others; FERPA Implications

3:30 – 4:00 p.m. Questions and Answers

Registration Form

ISBA STUDENT DISCIPLINE WORKSHOPS

[Please complete and return to ISBA]

Name of School Corporation _____

Contact Person _____ Email Address _____

Please indicate with an X the site for attendance:

Plymouth _____	Rensselaer _____	Paoli _____
Princeton _____	Madison _____	Rockville _____
Connersville _____	Carroll _____	Beech Grove _____

Number attending _____ (\$90 per person) Total \$ _____

Additional Manuals _____

Total amount to be paid to ISBA \$ _____

Submit List of Attendees and Title:

Cancellation requests must be submitted by email to Linda Strauss at lstrauss@isba-ind.org at least 3 business days before the meeting to avoid the registrants being charged. Cancellations will be confirmed by a return reply. After the deadline, no refund of registration fees is granted; however, substitutions and name changes may be made. Refunds will be made after the meeting.

Bill school corporation: _____ **Payment enclosed:** _____

Mail form to : Indiana School Boards Association
 One N. Capitol Avenue, Suite 1215
 Indianapolis, IN 46204-2225

Fax form to: 317/639-3591

Register online or at <http://www.isba-ind.org/meetings/2010StudDiscReg.html>